



Saint Francis Catholic School

November 20, 2007

Dear Parents:

We have exciting news! The Fine Arts Center will soon be under construction. Fraser Construction Company has met with our facilities manager, the building committee, and me to inform us on what they will do to keep our school safe during construction. I wish to thank them for their time and effort in this regard.

Here is what will be done related to drop off, parking and dismissal (beginning approximately December 10th):

- A permanent chain link fence will be in place during construction which will separate the construction site from our students. The fence is shown on the attached sheet with XXXXXXXXXXXXXXXXXXXX's. A heavy movable barricade will block the road at the end of the permanent fence. This barricade will be moved only for emergency vehicles such as ambulances, police cars and fire trucks. There will be no traffic through our "old gate" during construction. Construction of the Fine Arts Center will take approximately seven months.
- Drop off each school day will take place in front of school as usual no later than 8:15 AM. The new pattern must be followed. The new pattern is marked with a line and arrows on the map provided. PLEASE DROP OFF YOUR CHILD/CHILDREN WITHOUT THE DRIVER GETTING OUT OF THE CAR. STAY IN LINE – DO NOT DRIVE AROUND OTHER CARS. MRS. XIQUES, MRS. SWEENEY AND I WILL BE THERE TO HELP CHILDREN EXIT CARS.
- No one will be allowed to park in the parking lot in front of school on any day of school from 6:00 AM – 4:00 PM. Administration, faculty and staff will park in the church parking lot nearest the school sign in the 2nd, 3rd or 4th row of that lot. In this way we hope to leave spaces in the first row for school visitors, volunteers, parents picking up sick children, parents of young children during dismissal, etc.
- At 8:15 AM each school day, cones will barricade all cars so they will not be allowed through to the front of school. If you arrive with your child after 8:15 AM, you must park your car in the church parking lot and walk your child into the school office to be dropped off. All students, including middle school students, must be walked into the office after the "8:15 AM Cones" are placed blocking the road near the school sign.

Information on other items related to efficiency and safety during construction will be sent in future THT folders, including the exact date of the implementation of the above procedures.

We have so much for which to be grateful. HAVE A GREAT THANKSGIVING!

Dr. Mike Rockers