

St. Francis Catholic School
45 Beach City Road
Hilton Head Island, SC 29926
843-681-6501
2009 – 2010 REGISTRATION

Registration dates:

Registration packets for new students will be available in the School Office at 9:00 AM beginning Tuesday, January 27, 2009. Completed Registration applications will be accepted in the School Office beginning at 9:00 AM, Monday, February 2, 2009.

Age requirements:

- To enter: **Pre-Kindergarten** - child must be 4 years old by September 1st
To enter: **Kindergarten** - child must be 5 years old by September 1st
To enter: **1st Grade** - child must be 6 years old by September 1st

Fee/Documents: The following must accompany the application:

- \$100.00 Application Fee. Check made payable to "St. Francis Catholic School."
- BIRTH CERTIFICATE
- BAPTISMAL CERTIFICATE if baptized
- PARISH VERIFICATION FORM if Catholic
- SOCIAL SECURITY CARD
- SOUTH CAROLINA CERTIFICATE of IMMUNIZATION
- CURRENT REPORT CARD FROM PREVIOUS SCHOOL
- MOST RECENT STANDARDIZED TESTS SCORES

Screening sessions, placement/screening tests, student interviews:

A brief screening play-session will be given to children applying for the Pre-K4 or Kindergarten program. Parents will be notified at a later date of their assigned time to return for this session. This evaluation will help identify any significant concerns that would require special attention and/or service that St. Francis Catholic School may be unable to provide. Students and their parent(s) applying for admission will be given an appointment to meet with the Principal, Dr. Mike Rockers, for an interview as part of the admission process. The admission process may also include a placement/screening test for students entering Grades 1 – 8.

Acceptance*: Priority for acceptance in the school program is as follows:

1. Children of families presently attending our school.
2. Children of parishioners from St. Francis by the Sea, Holy Family, or St. Gregory the Great Parishes.
3. Children of families who are not parishioners of one of the above parishes.

* Parents may expect a letter regarding acceptance to be mailed following the family interview.

Registration fees:

Fees for each student in Grade Pre-Kindergarten through Eighth Grade are:

- | | |
|--|-----------------|
| a. Application Fee | \$100.00 |
| b. Instructional Fee (due upon acceptance) | <u>\$250.00</u> |
| | TOTAL: \$350.00 |

APPLICATION FEE, UNLESS CAUSED BY THE STUDENT NOT BEING ACCEPTED BY THE SCHOOL, IS NON-REFUNDABLE. INSTRUCTIONAL FEE IS NON-REFUNDABLE.

Tuition - payments and rates:

Payment Options: Tuition payments are made over a 10 month period - August to May. Tuition payments paid in full must be received in the school office or postmarked by June 30th, 2009 to receive a 5% discount. The first tuition payment must be made by August 15th. Tuition checks are to be made payable to "St. Francis Catholic School." Automatic debit is available.

Tuition rate for children of parishioners from St. Francis by the Sea Catholic Church or Holy Family Catholic Church is **\$3,700.00 per student**.

Children of parishioners from St. Gregory the Great Church pay **\$3,700.00** if their parish pays their subsidy amount, **\$4,250.00** if their parish does not pay their subsidy amount.

Tuition rate for children of families who are not parishioners of one of the above parishes is **\$5,500.00 per student**.

Financial Aid

Inability to pay full tuition is never a reason, in and of itself, to stop a child from one of the three local Catholic parishes from attending St. Francis Catholic School. Need-based tuition assistance for St. Francis Catholic School is available to the parishioners of the three local parishes. Please contact your local parish for more information. For St. Francis By the Sea parishioners, the tuition assistance packet will be available in the church office beginning February 30, 2009, and must be completed and mailed by April 18, 2009.

Handbook information related to Tuition Arrears - St. Francis Catholic School:

If a family does not receive tuition aid, they are expected to pay full tuition. If a parent knows they will be late in providing tuition, they should contact the parish administrator to inform him of such. Parents who are more than 30 days in arrears may be sent a certified letter informing them of that fact.

Students attending St. Francis Catholic School from families who have unpaid tuition bills of more than 60 days may be barred from further attendance at St. Francis Catholic School. A child's dismissal from school is viewed as a grave consequence and is only done after there is evidence that the parent(s) have decided not to pay tuition on time, have decided not to work with the parish administration in making other arrangements, and have been notified of the consequence of such decisions. A child will be dismissed from school due to unpaid tuition only after the pastor gives final authorization to do so. In the event that the parish refers a tuition bill for collection, the cost of the collection will be billed to the school parent/responsible party and must be paid in full to return that family to "good standing."

**St. Francis Catholic School
Parish Verification Form
2009 - 2010**

We, the _____ family wish to enroll our
child(ren) _____
at St. Francis Catholic School.

We are residents of the Hilton Head area and have been since (mo/year) _____.

We have been parishioners of _____ Catholic Church
since (mo/year)_____.

1. We regularly attend Mass on Sundays and Holy Days of Obligation and participate in parish activities. yes no
2. Our parishioner number is _____
3. We regularly use the Parish envelope system or automatic debit to contribute to the parish. yes no
This requirement helps us verify your participation in our parish community.
4. Please list any services you have done in the past year to assist the school and/or
Parish

5. Please list what you promise to do to assist the school and/or Parish in the coming year

Parent(s) Signature(s)

Date

Parent(s) Signature(s)

Date

Pastor

Date

REGISTRATION FORM 2009-2010

NEEDED BY ALL GRADES
____ PVF
____ BIRTH CERT
____ BAPTISMAL CERT
____ SS CARD
____ S.C. IMMUNIZATION
____ REGISTRATION FEE

ST. FRANCIS CATHOLIC SCHOOL
45 BEACH CITY ROAD
HILTON HEAD ISLAND, SC 29926
(843) 681-6501
(843) 689-3725 FAX

NEEDED BY UPPER GRADES ONLY (K-8)
____ COPY OF REPORT CARD
____ COPY OF STANDARDIZED TESTS

DATE _____

Name of Applicant: _____ Grade Applying For: _____
Last First Middle

Date of Birth: ____________ **Sex:** ____ **Race:** ____ **Social Security Number:** _____

Home Address: _____ Home Phone: _____

City: _____ **State:** _____ **Zip:** _____

Parish Affiliation _____

Mother's Name _____ **Birthplace:** _____

Education Completed: _____ **Occupation:** _____ **Work Phone:** _____

Religion: _____ **Church Affiliation:** _____ **Marital Status** _____

Father's Name _____ **Birthplace** _____

Education Completed: _____ **Occupation** _____ **Work Phone:** _____

Religion: _____ **Church Affiliation:** _____ **Marital Status** _____

Other Information:

Are other members of family presently attending St. Francis Catholic School? _____ **If "yes", indicate name(s) and grade(s)** _____

Applicant lives with: _____ **Both Parents** _____ **Mother only** _____ **Father Only** _____ **Stepparents**
_____ **Stepmother** _____ **Stepfather** _____ **Other (Relationship)**

Where applicable, a copy of the "Custody" section of the Divorce Decree must be on file in the school office.

Check any that apply: _____ **Father is deceased** _____ **Mother is deceased** _____ **Applicant Adopted**
_____ **Other (please detail)**

Student: *(If Catholic and New enrollee)*

Dates of:

Baptism: _____ **Church:** _____ **City/State:** _____

Reconciliation: _____ **Church:** _____ **City/State:** _____

First Communion: _____ **Church:** _____ **City/State:** _____

School Presently Attending: _____

Has Applicant ever been referred to anyone for academic evaluation, testing, or remedial instruction? _____

If "yes," describe the circumstances: _____

Has Applicant ever been suspended or dismissed for academic, disciplinary, or other reasons? _____

If "yes," describe the circumstances: _____

ETHNIC:

White _____ **Black** _____ **Hispanic** _____ **Asian** _____ **American Indian** _____ **Multi-Racial** _____

Name of Child _____

Grade _____

Date _____

St. Francis Catholic School - GENERAL HEALTH RECORD -

Please describe any problems you encountered during pregnancy or birth of your child (including premature birth) and prolonged length of hospital stay.

Please list any health conditions your child has, such as allergies (drug allergies, environmental or insect), asthma, diabetes, seizures, etc.

Please list medications your child requires on a regular basis or on an emergency basis (i.e.: epinephrine for bee sting).

Please describe any surgical procedures your child has undergone, including ear tubes (please specify which ear).

Please list any childhood diseases or illnesses your child has had (i.e.: chickenpox, measles, mumps, pneumonia, etc.)

*****This form is to be completed by parents or guardians at the time of enrollment and maintained on file at St. Francis Catholic School. *****

RELATED REGISTRATION INFORMATION

2009-10

PLEASE CHECK TO BE SURE YOUR REGISTRATION PACKAGE IS COMPLETE AND CONTAINS THE FOLLOWING:

- 1. BIRTH CERTIFICATE**
- 2. BAPTISMAL CERTIFICATE**
- 3. PARISH VERIFICATION FORM WITH PARISHIONER ENVELOPE NUMBER AND PASTOR SIGNATURE**
- 4. S. C. IMMUNIZATION FORM**
- 5. SOCIAL SECURITY CARD**
- 6. APPLICATION FEE OF \$100 per student.
Check made payable to St. Francis Catholic School**

FOR KINDERGARTEN - 8TH GRADE

- 7. REPORT CARD FROM PREVIOUS SCHOOL**
- 8. STANDARDIZED TEST SCORES**